



Local Artist Pop-Up Holiday Market

VENDOR APPLICATION FORM

Saturday, December 14th 2024, 10:00 a.m. – 2:00 p.m.
Asbury Park ReStore, 1105 Memorial Drive, Asbury Park

Vendor Name: _____

Address: _____

Phone Number: _____

Email: _____

Type of Merchandise to be sold: _____

Brief Description of your table. Do you require electricity?

Email photographs and brief descriptions of your sale items to Caroline Howell at chowell@monmouthhabitat.org so that these can be included in promotional flyers and materials. Include your social media handles if you wish to be tagged in posts.

Completed applications can be emailed to chowell@monmouthhabitat.org or kclavin@monmouthhabitat.org or dropped off at the ReStore: 1105 Memorial Drive, Asbury Park, NJ 07712. Hours: Wednesday – Saturday: 10 AM – 5 PM. If you have questions please contact Caroline Howell on 248 952 4158, chowell@monmouthhabitat.org, or Kelly Clavin on 732 988 7044, kclavin@monmouthhabitat.org.

To secure your spot a \$25 table donation is required.

Payment options:

Venmo @HabitatForHumanityInMC (note that the payment is for the Holiday Market)

In-person check or cash: Asbury Park ReStore, 1105 Memorial Drive, Asbury Park

Online via our [Donate button](https://www.monmouthhabitat.org/donate) - www.monmouthhabitat.org/donate

The following form must be completed by all Vendors:

Waiver of Liability Agreement: I understand that Monmouth County Habitat for Humanity or an organizing individual, organization nor any private party is responsible for any accident or injury that may occur during the Habitat Holiday Artist Market on 12/14/24, and I release such parties from liability.

Name Organization / Business Representative

Date

Please email, mail or visit the Asbury Park ReStore with your completed form and donation no later than December 6, 2024

Policies & Information

1. Monmouth County Habitat will be promoting this event via social media, press release, on our website and via Facebook event.
2. **Vendors will agree to cross-promote the event using materials provided by Monmouth Coastal Habitat for Humanity as well as their own promotional posts. Please follow us on social media and share our posts!**
 - a. **Facebook** @coastalhabitat and @hfhmonmouthcounty
 - b. **Instagram** @coastalhabitat and @habitatforhumanitymc
3. **A \$25 table donation is required to secure your table for this event. Kindly plan to pay by Venmo, check, credit card or cash no later than December 6, 2024.**
Payment instructions on page 1.
4. Vendors must provide their own table(s), chair(s) and extension cord(s).
5. All Vendors are required to keep their area clean and free of hazards.
6. Set up time for Vendors will be Saturday, December 14th at 8:30 a.m.
7. Vendors are required to have their table open for business for the designated market hours on Saturday, December 14th from 10:00 a.m. – 2:00 p.m.
8. Vendor accepts responsibility for staffing their space and for all sales transactions for their merchandise for the entire duration of the event. Sales and transactions will not be processed by Monmouth County Habitat for Humanity ReStore staff or volunteers.
9. The event will include live music.
10. The parking lot can be used for loading and unloading however Vendor parking during the event will be on side streets adjacent to the ReStore on 3rd or 4th Avenue.
11. Vendor agrees to indemnify and hold Monmouth County Habitat for Humanity harmless against all claims for injury and damage to persons and/or property arising from or in any way related to Vendors participation in the Monmouth County Habitat for Humanity Local Artist Market. Vendor assumes all risk and liability for injury, damage or loss due to theft, accident or negligence.